



22-23

GURU NANAK INSTITUTION
GURU NANAK INSTITUTE OF TECHNOLOGY
(NAAC ACCREDITED)
Dahegaon, Kalmeshwar Road, Nagpur 441501



Date: 23/6/23

Internal Quality Assurance Cell

Notice of Meeting

It is hereby informed that the meeting of Internal Quality Assurance Cell (IQAC) will be held in the Conference hall at 2.00pm on 03/7/2023. All members are requested to kindly make it convenient to attend the meeting at the venue and time mentioned above.

Agenda

1. To confirm minutes of last IQAC Meeting held on 05/12/2022 and action taken report
2. Execution of plan for Academic Session 2023-24
3. Admission to senior classes
4. Admission to 1st year, Direct 2nd year and M.Tech.
5. Preparation of NAAC-AQAR as per the given format
6. Review of Training & placement activities


IQAC Coordinator


Principal



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Dahegaon, Kalmeshwar Road, Nagpur 441501

Date: 5/12/22

Minute of Meeting of Internal Quality Assurance cell held on 03/07/23 at 02.00p.m.at
Guru Nanak college of Technology.

The following member were present in the meeting.

Sr. No.	Name	Designation	Signature
1	Dr. Sudhir Shelke	Principal	
2	Prof. Raju Bondre	IQAC Coordinator	
3	Dr. N S Raman	Dean R & D	
4	Prof. Sushant Gajbhiye	HOD, CE	
5	Prof. Avinash Mankar	HOD, ME	
6	Prof. Jagruti Ghatole	HOD, CSE	
7	Prof. Arpita Nananwar	HOD, ASH	
8	Prof. Ishan Lade	Member	
9	Prof. Shadab Pathan	Member	
10	Prof. Pawan Barhate	Member	

Prof. Raju Bondre Coordinator, IQAC welcome Principal ,GNIT along, Deans ,HODs and other member of the committee and requested the chair to start the meeting.

Agenda 1: To confirm minutes of last IQAC Meeting held on 05/12/2022 and action taken report.

The Minutes of last IQAC Meeting held on 05/12/22 were read in the meeting and after due discussion committee confirmed minutes
Committee considered and approved the action taken on the minutes of last IQAC Meeting held on 5/12/2022.

Agenda 2: Execution of plan for Academic Session 2023-24

To start New UG Programmes CSE Data Science, AIML and ETC . Preparation of NAAC-AQAR as per the given format AQAR was presented by all Criteria in charges (Prof. Arpita Nandanwar, Prof. Ishan Lade, Prof. Shadab Pathan and Prof. Pawan Barhate) Change suggested should be incorporation for submission to Principal Office. Review of Training & placement activities

Agenda 3: Admission to senior classes

Academic coordinators/class teacher should take follow up of the admission status.

Agenda 4: Admission to 1st year, Direct 2nd year and M.Tech.

Admission committees have already been formed and their roles and responsibilities are also defined. Committee should work as per the planning so proper outcome will be achieved.

Agenda 5: Preparation of NAAC-AQAR as per the given format

AQAR was presented by all Criteria in charges Changes suggested should be incorporated for submission to Principal office.

Agenda 6: Review of Training & placement activities

All the member shown the concern that the more students grooming program should be organized for enhancing the campus placement. Prof. Motghare was advised to prepare the plan for the same Mr.Rahul Arya suggested to give more emphasis on Aptitude test.

Meeting ended with vote of thanks to the chair.



IQAC Coordinator


Principal

Action Taken Report

Meeting of IQAC held on 03/07/2023

Sr. No	Agenda	Action Taken
1	To confirm minutes of last IQAC Meeting held on 05/12/2022 and action taken report.	Minutes of meeting were confirmed
2	Execution of plan for Academic Session 2023-24	All heads of the department asked to implement all the activities planned for session 2023-24
3	Admission to senior classes	Suggestion Incorporated
4	Admission to 1st year, Direct 2nd year and M.Tech.	Approved
5	Preparation of NAAC-AQAR as per the given format	All heads were asked to provide the required data
6	Review of Training & placement activities	Suggestion Incorporated



IQAC